in|SCHOOL

Nova Scotia Student Information System

Nova Scotia Public Education System

Undelete Documents – TIENET User Guide

Quick Reference Guide

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1 UNDELETING A DOCUMENT

In order to recuperate a document that was accidently deleted:

- Access the student's document library.
- Under the "**More**" menu, select "**Undelete Document**".
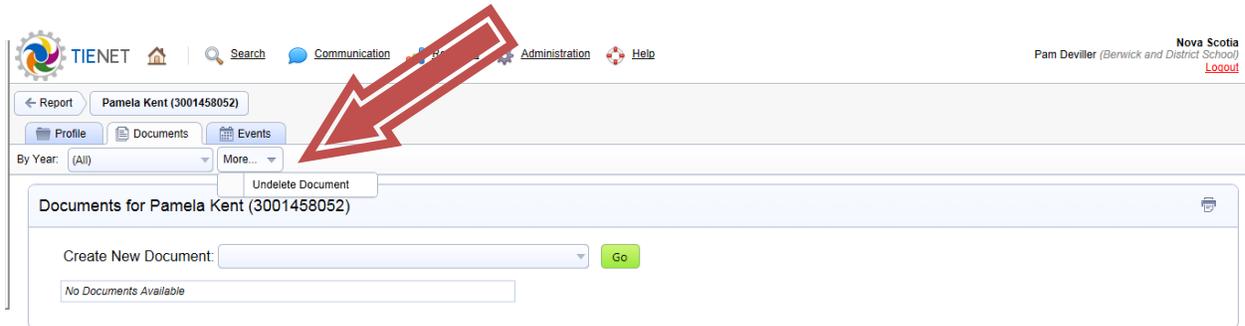
- From the given list of previously deleted documents, select the document to be undeleted.
- Click on the green "**Undelete**" button.
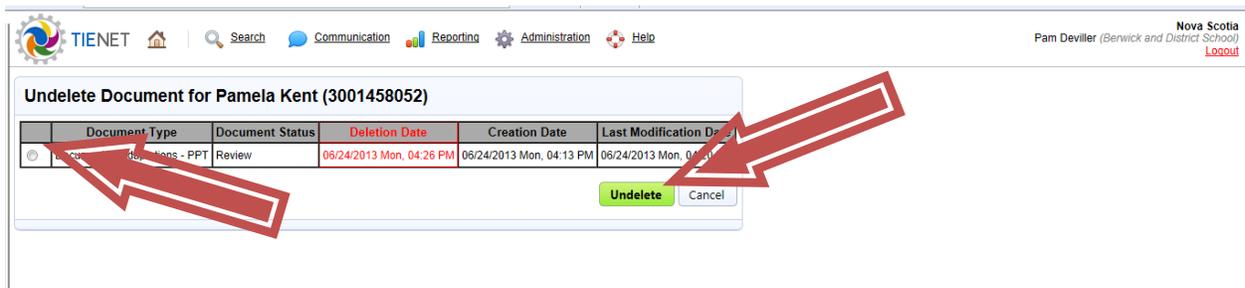
- A red message indicating **Document Undeleted** will appear. The document should now be viewable in the student's document repository.