

Nova Scotia Public Education System

Student Profile - TIENET User Guide

Quick Reference Guide

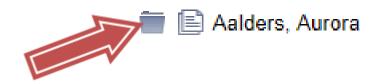
Revision Date: July 8, 2013

The student profile contains information regarding the programing for an individual student. Information found in the Student Profile is generated from documents created in TIENET, information stored in PowerSchool or manually inputted in TIENET. The information accessible in the student profile is determined by the TIENET role assigned to the user.

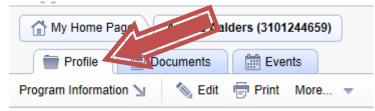
1 Accessing the Student Profile

After selecting the student, the profile can be access by:

• clicking on the Student Profile icon

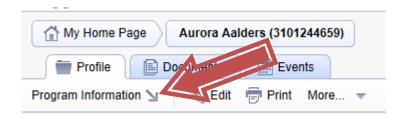


clicking on the Student Profile tab



2 NAVIGATING THE STUDENT PROFILE

To access the information found on the different pages of the Student Profile, click the arrow next to **Program Information** (or the title of the page you are currently on) and select the page desired.

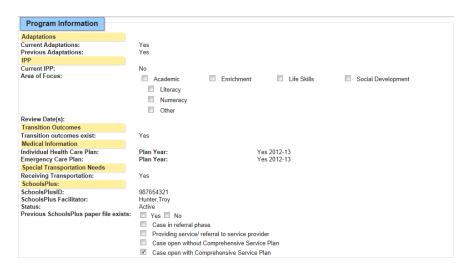




3 PAGES OF THE STUDENT PROFILE

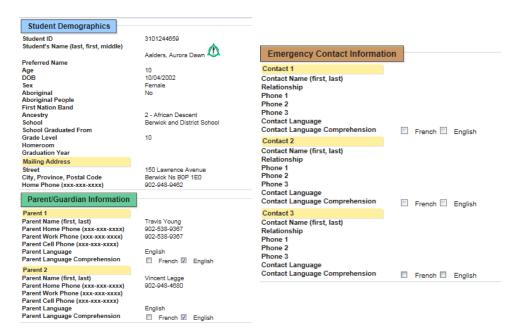
3.1 PROGRAM INFORMATION

The information found on this page is generated and updated as documents are created in TIENET with the exception of the SchoolsPlus information which is inputted by the SchoolsPlus Facilitator.



3.2 GENERAL DEMOGRAPHICS

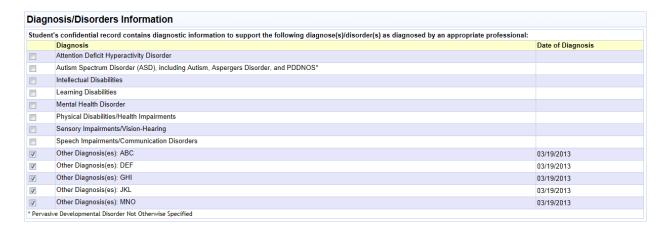
The information found on this page is stored in PowerSchool and viewable in TIENET. Changes to this information must be completed in PowerSchool.





3.3 DIAGNOSIS/DISORDERS INFORMATION

The information found on this page is manually updated in TIENET. Please refer to the user guide specifically related to **Diagnosis/Disorder Information**.



3.4 CASELOAD

The information found on this page is a list of users who have added the student to their caseload (**My Students**). If you click on the magnifying glass, you can access information pertaining to the role of the individual, their location(s) and email address.

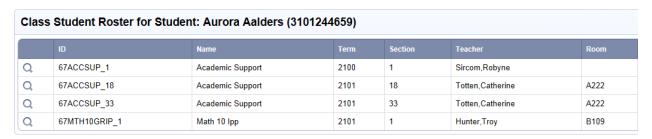
Caseload for Student: Aurora Aalders (3101244659)				
	ID	Last Name	First Name	Works At
Q	967967000002	2	Tba	Northeast Kings Education Centre
Q	AALLEN	Allen	Amanda	Berwick and District School
Q	THUNTER	Hunter	Troy	Berwick and District School
Q	SKUBLEK	Kublek	Sheila	Berwick and District School
Q	PWAGNER	Wagner	Peta	Berwick and District School

Certain roles (School Administrator, Board TIENET Administrator) have the ability to add a student to a caseload. This is done through the setup dropdown menu.



3.5 CLASS STUDENT ROSTER

The information found on this page lists the courses a student is currently enrolled in this school year.



3.6 Services Data

The information found on this page can be edited by certain users in TIENET. Please refer to the user guide specifically related to **Services Data**.



